

**SCRABBLE NSW COMMITTEE MEETING
MINUTES OF MEETING SATURDAY 3RD MARCH 2018
BURWOOD RSL**

1. PRESIDENT OPENED MEETING

Meeting opened by Bob Jackman at 1.55pm.

PRESENT:

Bob Jackman, Liz Jackman, Monica Dwyer, George Khamis, John Holgate, Colleen Birch and Pat Schuberg.

APOLOGIES: Chris Ostrowski, Ryan Sutton, Rocky Sharma and Rene Chelton

2. MINUTES OF MEETING 15th December 2017

Minutes of the previous meeting were accepted as correct. Moved by John Holgate, seconded by Colleen Birch

3. MATTERS ARISING FROM PREVIOUS MEETINGS

Colleen mentioned cost of score books sold to players, i.e. 10 large books \$20.00. However Chris Ostrowski Later suggested by email \$12.00 for 10 books. Colleen then suggested \$15.00 per 10 books, in order to enable slightly larger profit. 24xgame score books would be sold, and \$15.00 was agreed. It was also suggested that after the 1st game of a tournament, all unused score books be collected.

Monica Dwyer was to have details of banner costs. However, this will be carried over to the next meeting.

Bob Jackman is still to prepare a role description for Publicity Officer, and feedback regarding this will be solicited by email by Bob, eg. involvement of schools, libraries, U3A, facebook etc.

4. PRESIDENT'S REPORT

1. Central Coast Club no longer operating, Blue Mountains Club delisted
2. Efforts taken to ensure at least one member of small clubs renewed to enable them to be listed eg Wagga, Tamworth, Cessnock, Maitland
3. Venues established for Winter Challenge, Winter Masters and State Championships
4. Two tournaments over the three day Australia Day weekend successfully conducted, with good attendance

5. TREASURER'S REPORT

John Holgate reported the following:

\$9298.30 is invested

\$4,653.05 in bank

CASPA levies of \$423.00 have been paid

Approx. \$230.00 to be refunded by Tax office on a quarterly basis

Levy Collection up-to-date

John will advise re profits/losses on tournaments.

6. MEMBERSHIP OFFICER'S REPORT TABLED

Report attached to these minutes

Colleen will list new members by name and club for future meetings.

7. EQUIPMENT OFFICER'S REPORT

Chris Ostrowski was not present, but Bob to email report to committee members.
Chris is sourcing cheap clocks

8. NEW ITEMS OF BUSINESS

8.1 and 8.2 ATB distribution costs were discussed.

It was agreed that next year \$10 would be charged to members wishing to have their ATB posted to their home address. This would cover costs of postage, envelope and labels. The default delivery method for hard copy. ATB is the club convenor or at tournaments.

8.3 Teams Event

Possible dates were discussed, i.e. late August or September/October. Possible venue includes Oatley, Gympie or Sutherland. It was agreed that Pat Schuberg would organise with Bob's assistance.

8.4 Membership Cards

Bob suggested that selected clubs only have membership cards (eg. Lane Cove etc – ie those reciprocating clubs who organise renewals) A vote was taken and it was decided that membership cards would be scrapped altogether.

8.5 Nationals Canberra

Organisers to borrow NSW equipment.

NSW will lend support (sets, but not clocks)

10. GENERAL BUSINESS

9.1 (Carried over from last meeting) Three extra clocks required. Enquiries will be made via several sources including clocks from Asia, and report will be made at next committee meeting. It was suggested that clocks on mobile phones could be utilised. Any changes/additional clocks will be detailed on resources list.

9.2 Changes to be made to new membership form (i.e. re postage), and to renewal form.

9.3 A job description for publicity officer will be prepared.

9.4 There was a suggestion that copies of ATB, with membership form, could be left in libraries.

1. CLOSE OF MEETING:

Meeting was closed at 4.00 pm.

Date of next meeting will be advised. .

MEMBERSHIP OFFICER REPORT March 2018 - C Birch

TOTAL MEMBERS:

	237
Full payment	89
Pensioners	136
Students	7
unsure	5
Renewed	235
Not paid	2

unsure

Catriona	ANDERSON
Susan	BIDWELL
Julie	RUSSELL
Duncan	SMITH
Nigel	WALKER
not paid	
Maureen	MENON
Betty	HARDY

NEW MEMBERS since September 2017

Lapsed members year 2017-2018 58

see attachment

TOTAL NUMBER OF CLUBS 46

Number distributing ATB 26?
 Number collecting renewals 20?

ATBs (Mailing at March 2017 - Estimated)

Requested by email 74
 Requested print based 56
 Paid for individual postage 28
 Not paid for individual postage 28
 Requested both print & email 2

no instructions

Distributed in bulk 202
 Distributed individually 56

Jason	TANG
Joshua	TUNG
Duncan	SMITH

Postage cost individuals
 Postage cost bulk & some individuals 26.00
 Envelopes
 Labels
 Total cost of distribution \$26.00

UNAFFILIATED MEMBERS

Total 41
 Pensioners/students 17

no designation

Alison	WILKINS
Asquith	

Renewals paid for 2017-2018 235 members